

DRAFT AGENDA

WB Digital Summit 2020 2nd Steering Committee Meeting

13 December 2019, Berlin

Venue: Deutsche Telekom AG Berlin Representative Office; Französische Straße 33 a-c

09.30 – 09.45 Welcome Address and presentation of the objective of the Meeting

- *Helge Tolksdorf*, Head of Unit EU Enlargement, Southeast Europe, and Turkey, German Federal Ministry for Economic Affairs and Energy
- *The European Commission*, (tbc)
- *Maja Handjiska -Trendafilova*, Head of Programme Department, Regional Cooperation Council

09.45 – 11.15 Proposed panels for the Digital Summit – discussion on the panel content and focus through break-out sessions

Participants will work in break-out sessions in line with each economy preference to contribute and participate in the preparation of each panel. The break-out sessions will follow as per each sub-component of MAP REA Digital Integration:

- **Network and Connectivity**
- **Trust and Security**
- **Digital Skills**
- **Digital Economy**

This session aims to present the views and proposals of WB economies on the panels' content and scope as well as the preliminary list of proposed speakers based on their expressed interest to lead and/or co-lead the preparation of relevant panels.

11.15 – 11.30 Coffee break

11.30 – 13.15 Proposed panels for the Digital Summit – presentation from break-out session's discussions

Moderated by *the Host of DS 2020 and Regional Cooperation Council*

Each group will present in brief the outcome of the discussions for each panel.

13.15 – 14.15 Lunch**14.15 – 15.15 Administrative and other aspects of Digital Summit - discussion from all participants**

Moderated by *Regional Cooperation Council*

This part intends to elaborate on several administrative and logistical aspects of the Digital Summit namely next steps and timing to finalize the agenda and list of speakers, appropriate timing for sending invitations, etc.

This part of the meeting will also discuss the next Host of Digital Summit – already expressed interest and new proposal will be tabled aiming at a joint agreement on the DS 2021 Host.

Discussions from all participants

15.15 – 16.15 Digital Summit side events – state of play in preparation and next steps

Moderated by *the Host of 2020 DS (tbc)*

This session aims to elaborate on the preparations of the side events as presented during the last meeting as well as EXPO, B2B events, any steps taken to reach out Chambers and CSOs to promote and inform on the upcoming Digital Summit with a view to ensuring participation of private companies, in particular those from WB and EU Member States.

Discussions from all participants

16.15 – 16:45 Conclusions of the Meeting and next steps

- *German Federal Ministry for Economic Affairs and Energy*
- *The European Commission*
- *Regional Cooperation Council*